



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Robert T. Morgan, Treasurer
Gingrey for Congress
P.O. Box U
Marietta, GA 30060

JUL 02 2002

Identification Number: C00370783

Reference: Year End Report (6/1/01-12/31/01)

Dear Mr. Morgan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-When a committee reports receiving a loan from the candidate, it is necessary to clarify whether or not the candidate used personal funds or borrowed the money from a lending institution or some other source. If the candidate borrowed funds from a lending institution, or other source, please provide the name of the lending institution and the complete terms of the loan.

Additionally, for loans from a lending institution, you must file an FEC FORM C-1 (copy attached) and a copy of the loan agreement. If you are an electronic filer, you must submit the Schedule C-1 electronically without the original signature from the lending institution. Furthermore, you must mail a separate copy of the Schedule C-1 that contains the original signature from the lending institution.

If the loan(s) was from personal funds, please acknowledge that fact in an amendment to this report. It is important to note that "personal funds" is strictly defined by Commission Regulations. See 11 CFR §110.10. (11 CFR §§100.7(a)(1), 104.3(d) and 104.18(h))

-Your report discloses a loan from a lending institution; however, you have not submitted a Schedule C-1 (copy attached) and a copy of the loan